

# CDTRC SERVICE TERMS AND CONDITIONS

The Terms & Conditions for Career Developmental, Transitional and Relationship Coaching (CDTRC) services apply to “you” the individual, buyer or client’s representative (“the client”) and forms a contract with CDTRC (“services”) provided by Atul Nayak PhD also known as specialist proprietor, founder or “his” or “him” (“the coach”), founded by Dr Atul Nayak.

The client will acknowledge and agree the following:

1. the coach operates an appointment booking service from Monday to Sunday between 08:00-20:00hrs;
2. the coach informs the client of any future holidays via media such as website, email or word of mouth where possible. The coach does his utmost to ensure any planned holidays are communicated;
3. the coach is a professional career coach. He holds the degree of doctor of philosophy with strong attributes towards career coaching including adult coaching experience and two life coaching diplomas;
4. the coach performs his duties to the best of his ability within his focused niche. Self improvement or clinical based niche areas of the following: therapy, counselling, hypnotherapy, specialist psychology, business consultancy are beyond the scope of him and therefore not included.
5. the coach is specialist because his commitments are also towards CPD and Research activity;
6. the coach is within reason to suggest or ask if the client requires more CDTRC services after the one hour paid session. The client makes their own decision on whether to continue or not;
7. the coach will respect and maintain the confidentiality of all clients including prospective clients;
8. the client may choose to appear on a YouTube channel called Never Stand Still on Careers if he or she fits the coach’s criteria. More details shall be available before planning any videography;
9. the coach normally receives a detailed work schedule and no obligation to purchase quote. Payment is issued upfront and normally accepted online. An invoice / receipt is provided within one week of payment;
10. the coach has the right to inform the client of unpaid costs or dues after 3 working days if the financial institution or bank handling the authorised transaction fails to respond;
11. the coach enters payment arrears for unpaid dues after 5 working days. Normally this is a rare occurrence;
12. the coach may postpone a scheduled meeting before 1 hour of the booked coaching time. A re-booking at no extra cost is possible;
13. the coach may cancel a scheduled meeting for free, 4 hours before the booked coaching time;
14. the coach separately runs a natural product innovation consultancy (NPIC) service. There is no conflict of interest in running a known separate service focused towards the same preferred audience or clientele;
15. The coach specifies that both CDTRC and NPIC are also referred to as dual niche specialist services. This means that they are given equal importance towards overall service quality and execution;
16. this agreement shall be construed in accordance with and be governed by the laws of England & Wales;